Zamboanga City Electric Cooperative, Inc.
THE NEW ZAMCELCO
Maria Clara Lorenzo Lobregat Highway, Putik

REQUEST FOR QUOTATION

Canvass Proposal No. 20-601-2 **September 16, 2021**

Sealed Canvass Proposal in duplicate copies for furnishing and delivery of the following materials listed below. Please submit your quotation to the Zamboanga City Electric Cooperative, Inc (ZAMCELCO), Putik, Main Office, Finance Department Budget & Procurement Division, Zamboanga City

No	Quantity	Unit	ITEM DESCRIPTION	Unit Price	Total Price
1	1	LOT/S	SKULL GUARD FULL BRIM HARD HAT, WITH ZAMCELCO LOGO AT FRONT		
			AND SAFETY SIGN LOGO AT SIDE		
			300 PCS. - BLUE		
			44 PCS. - WHITE		
			PLEASE SEE ATTACHMENT FOR SPECIFICATIONS		
			IMPORTANT NOTE:		
			PRICE VALIDITY FOR ALL QUOTATIONS MUST BE VALID FOR ATLEAST 60 DAYS		

ITEM	PARTICULARS	BIDDER'S OFFER
A	TERMS OF PAYMENT (30 days after the complete delivery)	
B	TERMS OF DELIVERY (30 days from receipt of Notice to Proceed / Pruchase Order)	(PLEASE INDICATE IF CALENDAR OR WORKING DAYS)
C.	OFFERED BY: _____ (Cheque Name/Company Name) CERTIFIED BY: _____ (Name & Designation of Authorized Representative) Taxable: YES_____ NO _____ Tin #: _____ VAT REG. _____ Contact #: _____	

***IMPORTANT REMINDERS/ INSTRUCTIONS TO BIDDERS:**

1).FILL OUT THIS FORM ACCURATELY.

2).INDICATE TERMS OF PAYMENT AND THE NO. OF DAYS DELIVERY.

3).ALL QUOTED PRICE/S SHOULD BE VAT INCLUSIVE.

4). FOR EMERGENCY PURCHASE, KINDLY SUBMIT YOUR PRICE QUOTATIONS ASAP.

5). STOCKS/ ITEMS/SERVICES SHOULD BE AVAILABLE AND CAN BE DELIVERED SOONEST POSSIBLE TIME.

6).INDICATE THE BRAND AND/OR ATTACH BROCHURES AND/OR PICTURES WHENEVER POSSIBLE.

7).ALL PARTICIPATING BIDDERS ARE REQUESTED TO COMPLY THE ACCREDITATION REQUIREMENTS OF ZAMCELCO.

ZAMCELCO Board Resolution No. 244A-02
Implementation of COOP's policy in penalizing any suppliers who fails to deliver ordered materials within the number of days upon receipt of Purchase Order.

ZAMCELCO Board Policy 4-13
A 2% Bidder's Bond either in the form of Cash, Cashier's Check, Manager's Check, Bank Draft or a 2.5% Bidder's Bond in the form of a Bank Guarantee shall accompany the bids offered or quoted price(s) with a total aggregate value of P 10,000.00 or more which shall be forfeited in favor of the cooperative for failure of the winning bidder to accept the purchase order or comply with the terms and conditions of the bid. Said Bidder's Bond will be returned to the losing bidder(s).
The COOP shall reserve the absolute right to exercise its option to accept or reject any or all bids, to waive any formality therein and shall consider whichever are most advantageous to the COOP and that ZAMCELCO in the process of bidding and does not stand to guarantee nor shoulder any expense or loss incurred by the bidders and neither does ZAMCELCO guarantee that an award will be made.

ZAMCELCO PROCUREMENT, ZAMCELCO, Inc., MCLL Highway, Barangay Putik, Zamboanga City, Email Address: procurement@zamcelco.com.ph, Tel. No. (062) 991-2117 local 8843, Cel no. 09173032620