



ACCREDITATION REQUIREMENTS

1. General Information Sheet (GIS) or Company Profile;
2. DTI Business name registration or SEC registration certificate;
3. Valid and current Mayor’s permit/municipal license;
4. Taxpayer’s Identification Number (TIN)
5. BIR Value Added Tax Registration;
6. Omnibus Sworn Statement – Affidavit;
7. Certification that the Supplier/contractor is not blacklisted or banned from bidding by the government or any of its agencies and other private cooperation or electric cooperatives;
8. Compliance with Executive Order #398;
 - a. Proof of VAT payment for the past six (6) months
 - b. Tax Clearance from the BIR
 - c. Certification under oath from the bidder’s responsible officer that the bidder is free and clear of all liabilities with the government.
9. Statement in matrix of all on-going, completed or awarded contract not yet started within the relevant period specifying the following:
 - a. Name of the Contract
 - b. Date of the Contract
 - c. Amount of contract and value of outstanding contracts
 - d. Date of Delivery
 - e. End-user’s acceptance, if completed.
10. PCAB License, if available

NO ACCREDITATION FEE shall be required for the application.

Approved Budget for the Contract (ABC)	Cost of Bidding Documents (Php)
500,000 and Below	500
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

1.All required payments shall be made to ZAMCELCO, Inc. thru the ff:

Depository Bank	
Bank of Commerce (BOC)	029-00-001214-7

Note:

For the issuance of **Official Receipt** from ZAMCELCO, Inc., please **provide a photocopy of the validated deposit slip to Cashier at Window 8**. For verification purposes, kindly bring along with you your **original validated deposit slip**.

2.Cashier at Window 8 (ZAMCELCO Inc. MCLL Highway Putik Zamboanga City)

THIS ACCREDITATION CERTIFICATE IS VALID FOR ONE (1) YEAR

For further inquiries please contact the undersigned at **991-2117/ +63917-303-2620** or email us at robertson.cometa@zamcelco.com.ph / zprocurement@zamcelco.com.ph.

991-2117

0917-307-1412
0917-302-6629

management@zamcelco.com.ph
help-desk@zamcelco.com.ph

MCLL Highway, Putik, Zamboanga City